



CARLSBAD GALAXY

RECREATIONAL SOCCER

Division Coordinator Handbook

LA Galaxy San Diego
5315 Avenida Encinas, Suite 200
Carlsbad, CA 92008
Phone (760) 434-5600

Office Hours:

Monday - 10:00am-5:00pm
Tuesday - 10:00am-7:00pm
Wednesday - 10:00am-5:00pm
Thursday - 10:00am-5:00pm
Friday - 10:00am-5:00pm
Saturday - Closed
Sunday - Closed

www.carlsbadgalaxy.com

CARLSBADGALAXY.COM

2016 Division Coordinators

Age Group	Location	Name	Email Address
BU5 & 7	North	Fer O'Neil	fer@carlsbadgalaxy.com
BU5 & 7	South	Enzo Morlaes	enzo@carlsbadgalaxy.com
BU8	North	TBC	
BU8	South	Anita Bigby	anita@carlsbadgalaxy.com
BU10	North	Bobby Mitchell	bobby@carlsbadgalaxy.com
BU10	South	Kirsten Ramsey	Kirsten@carlsbadgalaxy.com
BU12	North & South	Esther Malwitz	esther@carlsbadgalaxy.com
BU14-19	North & South	Tony Rogers	tony@carlsbadgalaxy.com
GU5 & 7	North & South	Janice Harper	Janice@carlsbadgalaxy.com
GU8	North	Mike Genewich	mike@carlsbadgalaxy.com
GU8	South	Jim Barnhill	jim@carlsbadgalaxy.com
GU10	North	Rich Molina	r.molina@carlsbadgalaxy.com
GU10	South	Robert Pizzurro	rob@carlsbadgalaxy.com
GU12	North & South	Jeff Fulton	jeff@carlsbadgalaxy.com
GU14-19	North & South	Clay Robsion	clay@carlsbadgalaxy.com

South location includes 92009, 92011, 92024, and 92078

North location includes all other zip codes

Breakdown of Age Groups:

Under 5: U5 players (born in 2012) play 4v4

Under 7: U6/U7 players (2010/2011) play 4v4

Under 8: U8 players (born in 2009) play 7v7

Under 10: U9/U10 players (born in 2008 & 2007) play 7v7

Under 12: U11/U12 players (born in 2006 & 2005) play 9v9

Under 14: U13/U14 players (born in 2004 & 2003) play 11v11

Under 16: U15/U16 players (born in 2002 & 2001) play 11v11

Under 19: U17/U18/U19 players (born in 2000, 1999 & 1998) play 11v11

Important Contacts

Director of Recreation	Bradley Green	brad@lagalaxysd.com	760.637.6591
Recreational Assistant	Adam Martin	adam@lagalaxysd.com	760 846 1641
Uniform Coordinator	Claudia Conde	uniforms@lagalaxysd.com	
Team Parent Coordinator	Amy Schaefer	teamcoordinator@lagalaxysd.com	
Practice Field Coordinator	Chris Oden	fieldcoordinator@lagalaxysd.com	
Referee Coordinator	Betsey	referee@carlsbadgalaxy.com	

Division Coordinator Responsibilities

1. The formation of all teams in a specific division.
2. Working with coaches on the final formation of the teams.
3. Working with the Director of Recreation.
4. Answer questions from coaches and parents throughout the season.

Formation of Teams

The Division Coordinator forms teams using the player registration system and the following criteria:

- ✓ Request to play for a specific coach
- ✓ Requests to play with a friend or neighbor
- ✓ Requests by school and carpool
- ✓ Balancing each team with a fair ratio of younger and older players
- ✓ Fair distribution of All Star players between all teams

Beginning June 22, you will receive excel spreadsheets which include player information for team formation. Updated spreadsheets will be sent once per week through July 20 with new player information. Teams must be finalized by Friday, July 22nd. Division Coordinators will be responsible for providing rosters including names and contact information to their coaches at the Coaches Meetings on July 27 or 28.

Please do your best to honor player and coach requests. However, balancing teams with youngers and olders is the most important criteria for forming teams in an equitable manner. Please do your best to ensure that each team is comprised of 50% olders and 50% youngers (not applicable for U8).

Ideal roster size will be as follows:

U5 to U7	12 players with a minimum of 11 and maximum of 12
U8 to U10	10 players with a minimum of 10 and maximum of 11
U12	12 players with a minimum of 12 and maximum of 13
U14 to U19	16 players with a minimum of 15 and maximum of 17

For scheduling purposes, please form an even number of teams. **Work closely with Director of Recreation on determining the number of teams in your division.**

Securing Coaches for your Teams

Most of the time parents will step up and volunteer to coach a team, usually the parent of a player. In some cases you may end up with a team that doesn't have a coach and no parent is willing to step up and fill the position. **Teams cannot play without a designated coach.** At this point you should do the following in order:

1. E-mail the team and request that a parent volunteer to take the team.
2. If no one takes the team notify the Director.

3. Work with the Director to find a coach for the team.
4. Send a final e-mail notifying the team that without a coach they cannot play and refunds will be issued.
5. If you still do not have a coach for the team, you and the Director will discuss how to proceed based on the situation.

Players Playing Down or Up a Division

Players will not be permitted to play down in a division unless a signed letter from a physician states a medical reason for this to occur. The situation will be reviewed and the Director will make the final decision.

In general, we do not permit players to play up a division. However, this will be decided on a case-by-case basis. The players must put a request in by June 15th to be considered. Some of the reasons why a child may be considered for playing up are as follows:

1. The player has a birthdate that pushes them to the next division days/weeks after the cutoff.
2. They are large for their age and the parents feel they are mentally and physically capable.
3. They are exceptional athletes and possess skills beyond most players in their division.

Play ups or play downs MUST be approved by the Director and the approval will be emailed to the appropriate coordinators. If a player is approved to play up or down in your division, it is your responsibility to contact the Division Coordinator of the other division to receive the player's information.

Coaches' Education and Clinics

Coaching Education is incredibly important to our Club. We want to ensure that our volunteer coaches have the tools necessary to succeed on the field. We have scheduled two coaches' clinics on Saturday, August 6 @ Stagecoach Park 11:30am-1:30pm and Friday, August 26th @ Aviara Park 6pm – 8pm. We encourage all coaches to attend one of the clinics. This year both Coever Coaching and LA Galaxy will be sending coaches over to Carlsbad Galaxy to run these clinics.

Cal South Youth Module 1 (YM1) NOW F License Coaching Education Courses

Last year, Cal South has changed our recreational coaching requirements. YM1 is no longer a requirement. Cal South now requires all new recreational coaches to receive their F license. This is a 2-hour online course, no fieldwork required.

Please visit: <http://www.calsouth.com/en/coaching-ed/f-license/> for detailed information.

The coaches Code will be provided at the coaches meeting.

You must provide evidence of completion at the August 8th Coaches Clinic.

***IF YOU HAVE DONE THE YM1 TRAINING YOU DO NOT HAVE TO COMPLETE F
LICENSE***

Risk Management

Cal South requires all coaches/volunteers to be cleared through the Live Scan Risk Management System. If you have ever been fingerprinted for Carlsbad United, Carlsbad Lightning or Carlsbad Wave, you do not need to be fingerprinted again. No one will be allowed on the field to coach/volunteer unless they have their risk management clearance. This is to protect our children. Also, regardless of whether you have other types of clearances, worked for the CIA or FBI, or are a sworn peace officer, you will need to get your risk management clearance for Carlsbad Galaxy. Live Scan Fingerprinting will be offered during the on August 6 from 9:00 AM to 11:00 AM at Stagecoach Park Community Center. If you are unable to attend, please contact Coastal Live Scan at 760-230-1830 to schedule an appointment. Please be aware that you must bring the Cal South Live Scan form to the appointment. The form is located on our website under forms and downloads.

Cal South Coaches Registration Forms

Each coach is required to complete a Cal South Coaches' Registration form. The forms will be distributed at the coaches meeting and must be completed, signed and faxed to our League Registrar, Kathy Stanton, at (760) 753-2252. The forms can also be completed, signed and scanned to Kathy Stanton at cestkathy@aol.com.

Practice Fields

Every attempt will be made to accommodate a coach's schedule and field preferences. Practices will be once per week. The field time/location will be available at the Coach's Meeting. Each coach will have the opportunity of signing up for a desired day/time/location based on the field availability. U5/U7/U8 will practice 1x per week, with an optional 2nd session becoming available once we obtain more field space later in the season. U10+ will be 2x practice per week.

Game Rules

Games will be played by the rules of soccer:

Division	Age Group	Birth Year	Plays	Ball Size	Length of game
7	Under 5	2012	4v4	3	4 x 8 minutes
6	Under 7	2010/2011	4v4	3	4 x 8 minutes
6	Under 8	2009	7v7	4	2 x 20 minutes
5	Under 10	2008/2007	7v7	4	2 x 25 minutes
4	Under 12	2006/2005	9v9	4	2 x 25 minutes
3	Under 14	2004/2003	11v11	5	2 x 30 minutes
2	Under 16	2002/2001	11v11	5	2 x 40 minutes
1	Under 19	200, 1999, 1998	11v11	5	2 x 45 minutes

U8 Games will be played by the “general” rules of soccer with the following notes: Off-sides line will be specially marked on the field. A protective goalie area will be marked on the field that neither team can enter. This is to protect the goalies.

U5 and U7 Games will be played by the “general” rules of soccer with the following notes: No goalies, teams play 4v4. Each team will divide into 2 groups for games, playing 4v4, with Team A playing Team A from the opposing team on Field 1, and Team B playing Team B from the opposing team on Field 2. At half time the teams switch so that Team A will play Team B. Balls out over the goal line will result in a corner or goal kick. Balls out over the touch line will result in a throw-in. The throw-in should be done over the head, but fouls or infractions should be kept to a minimum and with lenience on the form. Both coaches will be on the same side of the field with all their players. Coaches must stay off the field during play. During the first half one coach will make all the calls (there are no refs), and during the second half the other coach will make the calls. However, this should be done from the sidelines, not from on the field.

Equipment

Each player should have soccer shoes (no baseball/softball shoes), shin guards, a ball and water bottle for every practice and game. Players are NOT allowed to practice or play without proper soccer shoes and shin guards. As part of the registration fee each player will receive a uniform package consisting of: One grey Jersey (Home), One Navy Jersey (Visitor), shorts and socks. Uniforms will be distributed on a selected day and Team Parent/Coach will pick up.

Coaches will receive: A Coach’s Kit with cones, ball and an Adidas Coaching jersey.

2016 Recreational Soccer Calendar of Events

March 15 - Fall Season Registration opens

Wednesday, May 11 - Division Coordinator Meeting at LAGSD Office 6:30pm-8:00pm

June 15 – Registration Closes (late fee, wait list)

Wednesday, July 27 – Pre-Season Coaches’ Meeting at Carlsbad Senior Center

6:30 – 7:30 PM	U5/U7
7:30 – 8:30 PM	U12+

Thursday, July 28 – Pre-Season Coaches’ Meeting at Carlsbad Senior Center

6:30 – 7:30 PM	U8
7:30 – 8:30 PM	U10

Saturday, August 6 – Live Scan at Stagecoach Park Community Center

9:00 to 11:00 AM Live Scan/Risk Management fingerprinting

Saturday, August 6 - Coaches' Clinic at Stagecoach Park 11:30am-1:30pm ran by Coever Coaching

Monday, August 8 - Team Parent Meeting at Stagecoach Park Community Center

7:00 to 8:00 PM U5, U7 and U8 Coaches

8:00 to 9:00 PM U10 and older Coaches

Monday, August 1 – Players contacted regarding team assignment

Monday, August 15 – Team Practices begin for all age groups

Friday, August 26 – Coaches' Clinic at Aviara Park 6pm-8pm ran by LA Galaxy Coaches.

Saturday, September 10 – First Games for All Divisions

Sunday, September 11 – Opening Day and Pictures at Poinsettia Park

Teams, coaches and parents attend Opening Day. Team pictures will be taken so all teams must attend wearing their uniforms (Navy or Grey jerseys, team's choice), and all coaches must wear their coaching jersey.

Wednesday, October 5 – Mid Season Coaches meeting 6.30-8PM @ Senior Center

Sunday, October 16 – All-Star Nominations Due

All-star nominations for Divisions 4, 5, and 6 are due no later than Sunday, October 20. This year NO nominations will be accepted after this date because of the amount of time it takes to prepare for tryouts.

Sunday, November 6 - Recreational All-Star Tryouts for Divisions U12, U10 and U8

Players must be in attendance to be eligible for selection to an All Star Team. Times and locations are TBA.

Saturday, November 12 - Last games for Divisions U5, U7 and U8

November 12 and 13- Recreational Championship Tournament Weekend

Championship Weekend is an end of season tournament for Divisions U10, U12, U14.

Saturday, November 26 – Last games for U16 and U19

